



VILLAGE OF FRASER LAKE
REGULAR MEETING OF COUNCIL
AGENDA

Date: March 27, 2024
Time: 5:30 PM
Location: 210 Carrier Crescent, Fraser Lake, B.C.
Municipal Chambers

Pages

1. **Adoption of the Agenda**
Recommendation:
THAT the March 27th, 2024 Regular Council Meeting Agenda be adopted as presented.
2. **Delegations**
3. **Adoption of Minutes**
 1. **March 13th, 2024 Regular Council Meeting Minutes** 4
Recommendation:
THAT the March 13th, 2024 Regular Council Meeting Minutes be adopted as presented.
4. **Business Arising from the Minutes**
5. **Councillor Reports**
 1. Councillor Fennema
 2. Councillor Jenkinson
 3. Councillor LePoidevin
 4. Councillor Webb
 5. Mayor Storey
6. **Accounts Payable**
 1. **Village of Fraser Lake Cheque Register March 8th to March 19th, 2024** 10
Recommendation:
THAT the Village of Fraser lake Cheque Register March 8th - March 19th, 2024 be received for information.
7. **Correspondence List**
 1. **Pete Pearson, President of Trans Canada Yellowhead Highway Association regarding Call for 2024 Resolutions Notice dated March 13th, 2024** 12
 2. **Karen Tabe, Regional Agrologist for the Ministry of Agriculture and Food regarding Decoding Drought Management Engagement Sessions dated March 13th, 2024** 13

- 3. **Oliver Barker, Acting Regional Manager for Pacific Region Species at Risk Program regarding Engagement regarding the Potential Listing of Brassy Minnow under the Species at Risk Act dated March 18th, 2024** 14
- 4. **Tyler Banick, Manager of Public Affairs with CN Rail regarding CN Is Hiring - Grow Our People dated March 19th, 2024** 19
 Recommendation:
THAT correspondence items 7.1 to 7.4 be received for information.

8. Staff Reports

- 1. **Office of the Chief Administrative Officer**
 - a. **Nechako-Kitamaat Development Fund Resolution Request** 20
 Recommendation:
THAT Council support the Village of Fraser Lake’s application to the Nechako-Kitamaat Development Fund for \$100,000.00 to support Water Reservoir Replacement.
 - b. **Chief Administrative Officer Verbal Report** 22

2. Finance

- a. **2024 Spending from Reserves for Capital Requests** 23
 Recommendation:
THAT Council provide resolutions for spending from Reserve funds on the following Capital requests:
 - **Water Reserve**
 - 1. **SCADA system upgrade – water plant \$150,000.00**
 - 2. **Curbstop Maintenance (20) - \$28,000.00**
 - **Northern Capital & Planning Grant Reserve**
 - 1. **Commercial lawnmower - \$22,500.00**
 - 2. **Kenworth Dump Truck Box - \$37,300.00**
 - 3. **Arena Doors (East) Replacement - \$25,000.00**
 - **Airport Reserve**
 - 1. **Gravel – Airport Runway – north side - \$33,000.00**
 - **CERF Reserve**
 - 1. **Heat pump installation – Village Office - \$19,245.00**
 - 2. **Wharf – pressure wash and seal - \$37,000.00**

Recommendation:
THAT Council direct staff to prepare the Five-Year Financial Plan and Tax Rate Bylaws.

9. Reading List

10. New Business

11. Bylaws
12. In Camera
13. Rise with Report
14. Adjournment

Recommendation:

THAT the March 27th, 2024 Regular Council Meeting be adjourned.

**Minutes of the Regular Council Meeting
in the Municipal Hall**

**Wednesday, March 13, 2024, 5:30 pm
210 Carrier Crescent, Fraser Lake, B.C.
Municipal Chambers**

Members Present: Mayor S. Storey
Councillor A. Fennema
Councillor C. LePoidevin
Councillor J. Jenkinson (virtual attendance)
Councillor J. Webb

Staff Present: Chief Administrative Officer E. Fredeen

Called to Order the Regular Council Meeting for March 13th, 2024, at 5:30 PM.

1. Adoption of the Agenda

Moved/Seconded

THAT the March 13th, 2024, Regular Council Meeting Agenda be adopted.

Resolution 2024-03-070

CARRIED

2. Delegations

None.

3. Adoption of Minutes

a. February 14th, 2024, Regular Council Meeting Minutes

Moved/Seconded

THAT the Regular Council Meeting Minutes from February 14th, 2024, be adopted as corrected.

Resolution 2024-03-071

CARRIED

b. February 28th, 2024, Regular Council Meeting Minutes

Moved/Seconded

THAT the Regular Council Meeting Minutes from February 28th, 2024, be adopted as presented.

Resolution 2024-03-072

CARRIED

4. Business Arising from the Minutes

None.

5. Councillor Reports

a. Councillor Fennema

Councillor Fennema attended and reported on the following:

- February 29th Town Hall
- March 1st Village of Fraser Lake budget meeting

b. Councillor LePoidevin

Councillor LePoidevin attended and reported on the following:

- February 29th Town Hall
- March 1st Village of Fraser Lake budget meeting
- March 7th Job Fair at the Professional Building

c. Councillor Jenkinson

Councillor Jenkinson attended and reported on the following:

- February 29th Town Hall
- March 1st Village of Fraser Lake budget meeting
- March 7th Job Fair at the Professional Building

d. Councillor Webb

Councillor Webb attended and reported on the following:

- February 29th Town Hall
- March 1st Village of Fraser Lake budget meeting
- March 7th Job Fair at the Professional Building as a representative for her employer Canfor. They received a lot of applications and will be moving forward with some hiring.

e. Mayor Storey

Mayor Storey attended and reported on the following:

- February 29th Mayors meeting with surrounding communities
- February 29th Town Hall
- March 1st Village of Fraser Lake budget meeting
- March 4th UBCM meeting to discuss decriminalization lawsuit
- March 7th Regional District Meeting regarding the hospitals in the area
- March 7th Job Fair at the Professional Building, there were 135 people that attended.
- March 8th Stellat'en First Nation ribbon cutting ceremony for the grand opening of the Salmon Pavilion.

Moved/Seconded

THAT the Council Reports be received for information.

Resolution 2024-03-073

CARRIED

6. Accounts Payable

- a. **Village of Fraser Lake Cheque Register February 24th to March 7th in the amount of \$65,071.05**

Council inquired about the charge for Radio License Renewal 2024 of \$1,541.13. Council discussed that this charge is to hold the licensing on the radio channel frequency.

Moved/Seconded

THAT the Village of Fraser Lake Cheque Register from February 24th to March 7th be received for information.

Resolution 2024-03-074

CARRIED

7. Correspondence List

- a. **Norman DeLong, President for the Royal Canadian Legion Branch 274, regarding the Leased Land located at the Fraser Lake Legion, dated March 4th, 2024.**

Moved/Seconded

THAT Council direct Staff to coordinate a meeting between the Village and with West Fraser to discuss the land leased to the Royal Canadian Legion Branch 274.

Resolution 2024-03-075

CARRIED

8. Staff Reports

- a. **Office of the Chief Administrative Officer**

Staff have been finishing up the interviews for the Director of Operations and Economic Development Officer postings.

CAO Fredeen had a meeting with the RCMP and Northern Health this week and invited them both to come to a future Council meeting to introduce new staff members and go through a regular update.

CAO Fredeen provided Council with an update on Phase II of the Community Hall project, including the floor plans for the retrofit. He has met with the architect and contractor to discuss the quote for the kitchen.

The Village will be moving forward with desludging the lagoons in the spring and replacing the aeration system in the summer months. CAO Fredeen has been meeting with Urban Systems to go over plans for both of these projects.

CAO Fredeen provided a quote from Bud's Electric for an outdoor outlet at the Public Library which will be installed before the next winter season.

Bud's Electric have been approved to move forward with the heater and thermostat install at the curling rink before the Bonspiel this weekend.

A discussion followed surrounding the Community Hall project.

Moved/Seconded

THAT the Chief Administrative Officer verbal report be received for information.

Resolution 2024-03-076

CARRIED

9. Reading List

- a. **Travous Quibell, Mayor for the District of Hudson's Hope regarding Support for Bill-34, dated March 7th, 2024.**
- b. **Dave Christie, Regional Manager for the Ministry of Jobs, Economic Development, and Innovation, regarding March Funding Opportunities, dated March 7th, 2024.**

Council discussed some of the funding opportunities and how these funds could be used in the Village for projects or other items that may come up over the course of the year. Discussion included grants available for housing projects, as well as for businesses to beautify community places.

- c. **Debra Lamash, Stakeholder Engagement Advisor for BC Hydro regarding the Prince George to Glenannan Transmission Project and North Coast Electrification Open House, dated February 27th, 2024.**

Moved/Seconded

THAT the correspondence 9.1 to 9.3 be received for information.

Resolution 2024-03-077

CARRIED

10. New Business

Moved/Seconded

THAT resolution 2024-24-032 adopted during the January 24th, 2024 Regular Council Meeting that discussed the 2024 tax rates be rescinded.

Resolution 2024-03-078

CARRIED

Moved/Seconded

THAT Council direct staff to prepare a tax rates bylaw for 2024 reflecting the following rates:

- Residential 7.5987
- Utilities 49.3473
- Major Industry 39.8124

- Light Industry 39.8124
- Commercial/Business 25.2009
- Recreation 9.6749

Resolution 2024-03-079

CARRIED

Moved/Seconded

THAT there be a 4% wage increase to staff wages.

Resolution 2024-03-080

CARRIED

Council discussed that there have been some complaints from community members citing the Good Neighbour Bylaw No. 788, 2018 about certain properties in the Village. Council inquired about whether something could be done about properties with excessive amounts of stuff in the yard. A discussion followed and moving forward, residents with complaints will be directed to the Village Office to fill out a complaint form.

Council has received many compliments about the Town Hall the Village hosted on February 29th. The public were thankful for this event and to get more information about what is happening with the closure of the Fraser Lake Sawmill.

Council brought up that there is a Chamber of Commerce meeting on March 20th at 5:30PM at Autumn Services. The Chamber President would like to discuss the Community Transition and would like representatives from the Village to be present at the meeting.

Moved/Seconded

THAT the New Business be received for information.

Resolution 2024-03-081

CARRIED

11. Bylaws

None.

12. In Camera

Moved/Seconded

THAT the meeting is closed to the public at **6:13PM** in accordance with the Community Charter section 90 (1) (c) labour, (e) land, and (k) negotiations and related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

Resolution 2024-03-082

CARRIED

13. Return to the Regular Meeting

Return to the Regular Meeting at 7:13PM.

14. Next Regular Meeting of Council

Regular Meeting March 27th, 2024, at 5:30 PM.

15. Rise with Report

Council rose with report at 7:14PM with the following:

Moved/Seconded

THAT Council direct staff to draft a letter to support for the Eco Co-Op and their application to the Rural Economic Diversification and Infrastructure Program through the Forestry Impact Transition stream.

Resolution 2024-03-092

CARRIED

16. Adjourn

Moved/Seconded

THAT the March 13th, 2024, Regular Council Meeting be adjourned at **7:15PM**.

Resolution 2024-03-093

CARRIED

Sarrah Storey, Mayor

Ethan Fredeen, Corporate Officer



Village of Fraser Lake Cheque Register
Mar 8 – Mar 19, 2024

SUPPLIER NAME	CHEQUE NO.	SERVICE	AMOUNT
MUNICIPAL PENSION PLAN	01268-0001	Payroll Remittance pp#4	4,924.90
BC HYDRO	01272-0001	HYDRO	30,284.96
CANADA CUSTOMS & REVENUE	01272-0002	Payroll Remittance	12,173.80
CIBC VISA	01272-0003	MAYOR TRAVEL EXP LGLA/HOUSING SUMMIT	2,423.64
GLOBAL PAYMENTS	01272-0004	DEBIT MACHINE CHARGES FEB 2024	185.34
TELUS BC	01272-0005	TELUS DIRECTORY LISTING	28.35
UNION OF BC MUNICIPALITIES	01272-0006	UBCM ANNUAL DUES 2024	800.26
MUNICIPAL PENSION PLAN	01273-0001	Payroll Remittance pp#5	5,761.57
CENTENNIAL FOOD SERVICE	31756	FAMILY DAY FOOD ORDER 2024	564.19
BRITISH COLUMBIA LODGING	31757	SUPER CAMPING BC DISPLAY AD 2024	446.25
BUCK CREEK ENTERPRISES	31758	SHIPPING PARTS FOR BACKHOE	21.78
BUD'S ELECTRIC	31759	SEWER-HORN/LIFT STN COTACT BLOCK	2,983.40
KAL TIRE	31760	REPAIR TIRE ON COMMUNITY BUS	55.87
MIDWAY PURNEL SANITARY SUPPLIE	31761	ARENA-WINDOW WASH TOOL	237.61
MILLS OFFICE PRODUCTIVITY	31762	OFFICE SUPPLIES-ENVELOPE/PENS	235.49
MINISTER OF FINANCE (TRANSPORT	31763	STREETLIGHT/TRAFFIC SIGNALS	157.51
NATIONAL PAYROLL INSTITUTE	31764	PAYROLL MEMBERSHIP DUES 2024	325.50
ROSENAU TRANSPORT LTD.	31765	SHIPPING PARTS FOR BOBCAT	22.39
STEWART MCDANNOLD STUART	31766	LEGAL FEE- COMMUNITY FOREST	168.00
STOREY, SARRAH	31767	MAYOR/HOUSING SUMMIT MEALS/PARKING	202.50
URBAN SYSTEMS	31768	WATER TOWER/DEDICATED WATER LINE DESIGN	7,305.80
WESTERN GASCO CYLINDERS LTD	31769	1 YEAR LEASE-CYLINDER	363.38
WOLSELEY MECHANICAL GROUP	31770	CHLORINE PUMP REPAIR PARTS	1,062.62
YELLOWHEAD ROAD AND BRIDGE	31771	YRB TREATED SAND	2,572.09
			=====
PAYABLE TOTAL :			73,307.20
			=====

Employee Bank Deposit - Summary



Employee : All
Department : All
Category : All

Period : 5 Month : 3 Year : 2024
S.I.N. : All

Bank Code	Bank Name	Number of Deposits	Deposit Amount
0002	BANK OF NOVA SCOTIA	1	728.31
0003	ROYAL BANK OF CANADA	2	2435.64
0004	TORONTO DOMINION	1	1954.53
0010	CANADIAN IMPERIAL BANK OF COMMERCE	7	14403.97
0809	BC CREDIT UNIONS	3	6602.28
Grand Total :		14	26124.73



REMINDER

Call for 2024 Resolutions Notice

Are there any issues concerning the highway (TC Yellowhead #16 or BC Yellowhead #5) that are bothering you? Is there anything to do with the highway corridor that is of concern to your municipality? Is it infrastructure improvements that are needed, or better signage, or some other issue that you need assistance with to advocate to Government. If so, please construct that in the form of a Resolution and submit it for discussion at our Annual General Meeting.

Our **Annual General Meeting** has been set for **Friday May 31**. As in previous years, the Annual General Meeting will be in Edmonton AB as a hybrid event; both In Person and virtual (by Zoom).

TCYHA members submit resolutions on province-wide or region-specific issues for consideration by the full membership at the TCYHA's Annual General Meeting. Resolutions endorsed by the membership are conveyed to senior levels of government and other stakeholders involved in the affairs of our four western provinces.

Resolutions must be submitted by a member community in order to reach the floor at the TCYHA Annual General Meeting. A representative of the municipality is required to present the Resolution for it to be voted on; this assures that if there are any questions concerning the Resolution someone would be available to answer.

We would like to give municipalities' sufficient time to consider submitting Resolutions and we encourage you to begin the process and submit at your earliest convenience.

The deadline for submitting Resolutions for consideration at the AGM is Friday April 26th.

Late Resolutions may be considered but are subject to consent at the AGM.

The procedures and forms can be found at: <http://www.transcanadayellowhead.com/resources/>. Please ensure that all the documentation is completed prior to submission.

Submit your resolution(s), with the Subject line "TCYHA Resolutions **2024** – Attn: Resolutions Chair" to admin@goyellowhead.com.

If you would like any further information on the above contact our C.A.O. John Wojcicki at admin@goyellowhead.com.

If you wish to participate in the AGM by Zoom, to get the Zoom link please send in your request to admin@goyellowhead.com with the Subject line "AGM Zoom link request".

Thank you.

Safe travels and stay healthy,

A handwritten signature in black ink, appearing to read "Pete Pearson".

Pete Pearson (Councillor, Valemount BC)
President
TCYHA Board of Directors

A handwritten signature in blue ink, appearing to read "Sandy Salt".

Sandy Salt (Life Member)
Resolutions Chair
TCYHA Board of Directors



Ministry of
Water, Land and
Resource Stewardship



Ministry of
Agriculture
and Food

Decoding Drought Management Engagement Sessions

Prince George, B.C.

Tuesday, April 2, 2024, from 5:00pm to 8:00pm

Sandman Signature Hotel Prince George
2990 Recplace Drive, Prince George, B.C.

McBride, B.C.

Thursday, April 4, 2024, from 5:00pm to 8:00pm

Elks Hall
172 Holloway St., McBride, B.C.

Vanderhoof, B.C.

Friday, April 5, 2024, from 5:00pm to 8:00pm

Vanderhoof Community Events Centre
474 Victoria Street East, Vanderhoof, B.C.

Topics

**AGRICULTURAL DROUGHT SUPPORTS | 2024 CONDITIONS
DISCUSSION | SCIENCE | DROUGHT RESPONSE ACTIONS**

For information, contact:

events02@vgnresources.ca or call [1-877-906-1131](tel:1-877-906-1131)

Booking support provided by VGN Resources Group. Logistical support provided by VGN Resources Group and other project partners

<https://www.eventbrite.com/e/decoding-drought-management-engagement-session-omineca-region-tickets-852379860107?aff=oddtcreator>





Brassy Minnow (Pacific population)

[Submit Your Comments Here](#)

Information summary and [survey](#) for the consultations on adding Brassy Minnow (Pacific population) to the List of Wildlife Species at Risk as special concern – **Please provide your input by May 14, 2024.**

Consultations

Let your opinion be heard

Canada’s *Species at Risk Act* (SARA) provides legal protection for wildlife species at risk to conserve biological diversity. It also acknowledges that all Canadians have a role to play in the conservation of wildlife species.

Before deciding whether the Pacific population of Brassy Minnow (*Hybognathus hankinsoni*) should be added to the List of Wildlife Species at Risk as special concern, the Government of Canada would like to hear your opinion, comments, and suggestions regarding the possible ecological, cultural, and economic impacts of listing or not listing this species under SARA.

Adding a species to the List of Wildlife Species at Risk

The process of listing a species under SARA consists of several steps: it begins with a status assessment by the Committee on the Status of Endangered Wildlife in Canada (COSEWIC) and ends with a Government of Canada decision on whether or not to add a species to the List of Wildlife Species at Risk (Schedule 1). Public consultations are conducted to gather the opinions of Canadians and are an important step in this process.



Figure 1: Brassy Minnow. Photo: D. Watkinson

Facts about Brassy Minnow

Brassy Minnow is a small minnow with an olive-green back and brassy-yellow to dull silver sides. It lives in small headwater lakes, quiet pools, slow-moving streams, beaver ponds, and ditches with aquatic vegetation. Brassy Minnow feeds mainly on plants and typically occurs in waterbodies with few other fish species, making it an ecologically-significant fish in these systems.

The species’ global range extends across several drainage basins in North America. The Pacific population is found in three separate regions of the Fraser River watershed in British Columbia: the upper Fraser River drainage basin near Prince George and Vanderhoof, the Horsefly drainage basin near Williams Lake, and the Lower Fraser Valley downstream of Chilliwack (Figure 2).

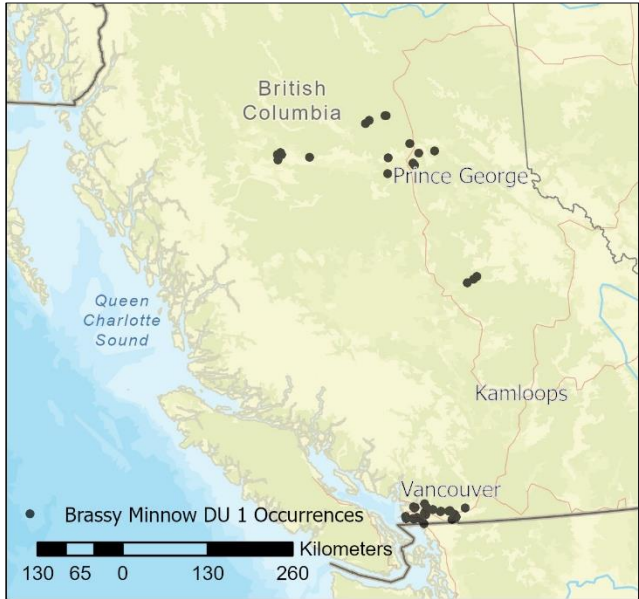


Figure 2: The distribution of Brassy Minnow (Pacific population). Source: Brassy Minnow COSEWIC Status Report and Assessment, 2022



Brassy Minnow is often locally abundant where it occurs, although the presence of predatory fishes can limit its abundance. This species has been studied infrequently, and population size and trend information in Canada is limited. It is possible that the species has a larger range in British Columbia than current data show.

Brassy Minnow has a short lifespan of less than 4 years; the average age of breeding adults is 2 years. The species grows quickly in its first year, and both sexes reach sexual maturity at age 1. Spawning occurs in late spring or early summer.

Who assigned the special concern status to Brassy Minnow (Pacific population)?

COSEWIC is an independent committee of experts that assesses which wildlife species are in danger of disappearing from Canada and assigns a risk status to these species. It conducts its assessments based on the best available information including scientific data, local ecological knowledge, and Indigenous traditional knowledge. COSEWIC assessed Brassy Minnow (Pacific population) as special concern in May 2022. Under SARA, a species of special concern is defined as one that may become a threatened or endangered because of a combination of biological factors and identified threats.

Why is Brassy Minnow (Pacific population) at risk?

COSEWIC assessed Brassy Minnow (Pacific population) as special concern mainly because of its vulnerability to predation by non-native fishes. Other threats to the population include habitat modification (for example, due to agriculture, urbanization, roads, logging, fire and fire suppression), pollution, and climate change; these threats may act individually or together. Given the species' short lifespan, events that impact a single year class (such as high mortality or recruitment failure) can significantly decrease overall abundance. The scattered distribution of Brassy Minnow in headwater systems limits its ability to move downstream to other tributaries, increasing the risk of local extirpations. If threats are not managed effectively, the species may become further at risk.

If a species is listed under SARA

If Brassy Minnow (Pacific population) is listed as special concern, SARA prohibitions against activities such as killing, harming, and capturing Brassy Minnow would not apply. However, listing would result in the development of a SARA management plan that would include conservation measures for this species in Canadian waters.

We would like to receive your comments on the potential impacts of adding or not adding Brassy Minnow (Pacific population) as a special concern species to the List of Wildlife Species at Risk under SARA.

Your comments are important.

Please fill out the [survey](#): we want to hear from you.

Before completing this survey, you may wish to review the following background information found at the link below:

- [2022 COSEWIC Assessment and Status Report on Brassy Minnow \(*Hybognathus hankinsoni*\) in Canada](#)

Other information can be found on the Species at Risk Public Registry at www.sararegistry.gc.ca.

Thank you for completing this [survey](#).

**Species at Risk Program, Pacific Region
200-401 Burrard Street
Vancouver, British Columbia, V6C 3S4
DFO.PACSAR-LEPPAC.MPO@dfo-mpo.gc.ca**



Pacific Region
Species at Risk Program
Suite 200 - 401 Burrard Street
Vancouver, British Columbia
V6C 3S4

Région du Pacifique
Programme sur les espèces en péril
Pièce 200 - 401 rue Burrard
Vancouver (C.B.)
V6C 3S4

March 18, 2024

To Whom it May Concern,

[Re: Engagement regarding the potential listing of Brassy Minnow \(Pacific population\) under the *Species at Risk Act*](#)

Fisheries and Oceans Canada (DFO) is conducting engagement on the potential listing of Brassy Minnow (Pacific population) as special concern under the *Species at Risk Act* (SARA). This population was assessed as special concern by the Committee on the Status of Endangered Wildlife in Canada (COSEWIC). Additional information on the Brassy Minnow (Pacific population) COSEWIC status report and SARA listing process steps are included in Annex 1.

Actions for species listed as special concern are less extensive than for species listed as threatened or endangered. SARA prohibitions do not apply to species listed as special concern (for example, prohibitions against killing, harming, and capturing) and there are no requirements to identify and protect critical habitat. However, if listed, DFO must develop a management plan for the population and its habitat that includes appropriate conservation measures. Regardless of the SARA listing decision, Brassy Minnow (Pacific population) will continue to receive protection under the *Fisheries Act*.

DFO is conducting engagement and consultation with First Nations, Indigenous organizations, Wildlife Management Boards, and stakeholders who may be implicated should Brassy Minnow (Pacific population) be listed. We invite you to provide your listing position for this species: list as assessed, decline for listing, or refer back to COSEWIC if there is new information to consider. We are also interested in hearing your perspectives on measures needed to support conservation and protection of the species under SARA if listed, or the *Fisheries Act* if not.

Engagement period

The 60-day Online Engagement Period is now open from March 15, 2024 to May 14, 2024. We welcome your input using the following link:

<https://questionnaire.simplesurvey.com/f/s.aspx?s=76f8f8ab-fb42-4f4b-a69d-c1290618b057>

Outcomes from engagement, along with the COSEWIC Status Report and Indigenous Knowledge and Cultural Significance (when shared) will inform the Governor in Council's listing decision (Annex 1).



If you have any questions or would like to discuss the potential listing of this species, please contact the Pacific Region Species at Risk Program at DFO.PACSAR-LEPPAC.MPO@dfo-mpo.gc.ca.

Thank you for your interest and input on this process. We look forward to hearing from you.

Yours sincerely,

Oliver Barker
Acting Regional Manager, Pacific Region Species at Risk Program
Fisheries and Oceans Canada
200-401 Burrard Street
Vancouver, British Columbia, V6C 3S4

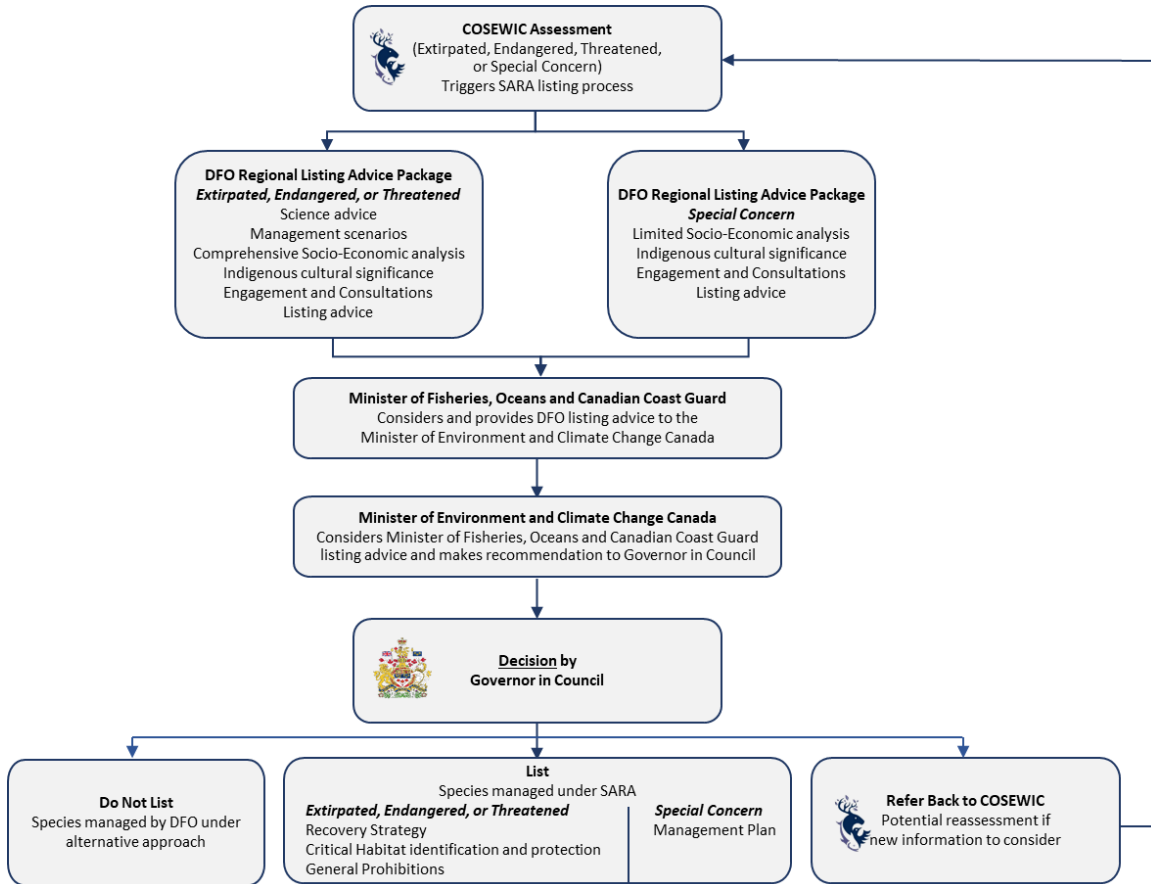
cc.

Ahdia Hassan, Acting Freshwater Team Lead, Pacific Region Species at Risk Program
Carrie Kwok, Acting Recovery Planner, Pacific Region Species at Risk Program



Annex 1: supporting material

SARA listing decision process steps for aquatic species



For more information on the listing process, please see the “Fisheries and Oceans Canada Species at Risk Act Listing Policy and Directive for “Do Not List” Advice,” available online at <https://species-registry.canada.ca/index-en.html#/documents/1712>.

For further information on SARA and Brassy Minnow (Pacific population), please see the species at risk public registry: <https://www.canada.ca/en/environment-climate-change/services/species-risk-public-registry.html>.

Supporting material for Brassy Minnow (Pacific population)

Information on distribution, abundance, biology, threats and status of Brassy Minnow (Pacific population) is available in the following materials:

- DFO Species Page: <https://species-registry.canada.ca/index-en.html#/species/1531-1101>
- COSEWIC Assessment and Status Report: https://wildlife-species.canada.ca/species-risk-registry/virtual_sara/files/cosewic/sr%20Brassy%20Minnow%202022_e.pdf

CN is Hiring!

CN is looking for **Train Conductors** to join our team!

If you have a high school diploma or equivalence, a safety mindset, and meet some other basic requirements, CN wants to meet you!

CN offers paid training and a competitive compensation and benefits package. You can earn well above \$75,000 a year.

Join us! cn.ca/careers

Get your career moving

Scan now to apply!





Date: March 27th, 2024
To: Mayor & Council
From: Ethan Fredeen, Chief Administrative Officer
Subject: Nechako-Kitamaat Development Fund Grant Request

PURPOSE

For Council to support the Village of Fraser Lake's Grant application to apply for funding to support the Water Reservoir Tower project.

BACKGROUND

The Village of Fraser Lake met with representatives from the Nechako-Kitamaat Development Fund Grant (NKDF) to discuss projects that are earmarked to start this year and where support could be delivered best. Staff brought forward the Capital Project sheet and discussed the outstanding costs for a number of projects. Representatives from NKDF provided their insights as to where they would have the best impact.

The Chief Administrative Officer and the Northern Development Initiative Trust (NDIT) Intern met to affirm which direction with the insights provided by NKDF as to where to request for funding. Last year the Village of Fraser Lake was awarded \$50,000.00 towards the Retrofit Phase 1 Upgrades to the Curling Rink and Community Hall.

As part of the grant application, the Village is required to gain a resolution in support of the submission of the grant funding and further, the Village is required to submit the completed application no later than March 31st, 2024.

DISCUSSION & COMMENTS

The Village of Fraser Lake currently has \$2.82 million dollars from Infrastructure Canada to fund the Water Reservoir Replacement project. With the remaining Village portion would be approximately 1.414 million dollars, Village staff think that reducing the overall cost for the Village would be beneficial.

In our grant application, the Village noted that there would be recognition of their support at the bulk water station and at the water tower fencing. Council could redirect where the Village could request for funding.

ALTERNATIVE OPTIONS

Alternate Recommendation:

THAT Council provide alternative projects of where the Village could apply for funding from the Nechako-Kitamaat Development Fund.



RECOMMENDATIONS

THAT Council support the Village of Fraser Lake’s application to the Nechako-Kitamaat Development Fund for \$100,000.00 to support Water Reservoir Replacement.

Prepared and Submitted by:	Ethan Fredeen, Chief Administrative Officer
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Village of Fraser Lake



March 20, 2024

To whom it may concern

RE: Eco Co-Op's Application for the Rural Economic Diversification and Infrastructure Program (REDIP)

In the Village's Regular Council Meeting on March 13th, 2024, discussions were held regarding requests presented by representatives from the Eco Co-Op. Among these requests was one seeking support for the organization's REDIP application, totaling \$500,000. This funding would be allocated to various initiatives aimed at advancing the Eco Co-Op into a shovel-ready project. Such initiatives are vital for addressing the needs of our community, particularly amidst the significant economic challenges it currently faces.

Following extensive discussions among Council members and myself, we have reached the following resolution:

Moved/Seconded

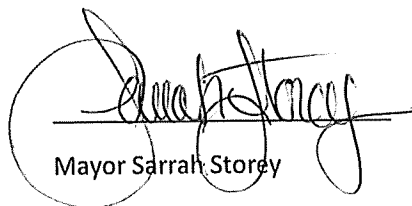
THAT Council direct staff to draft a letter to support for the Eco Co-Op and their application to the Rural Economic Diversification and Infrastructure Program through the Forestry Impact Transition stream.

Resolution 2024-03-092

CARRIED

Upon fulfillment of the projects outlined in the Eco Co-Op's grant application, the Village is keen to explore the possibility of entering into a partnership agreement with the organization. We eagerly anticipate delving into this opportunity and exploring further avenues for collaboration with the Eco Co-Op.

Regards,



Mayor Sarah Storey

Village of Fraser Lake



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Date: March 27, 2024

To: Ethan Fredeen, Chief Administrative Officer

From: Laura McMaster, Director of Finance

Subject: 2024 Spending from Reserves for Capital Requests

PURPOSE

To confirm the 2024 spending from reserves.

BACKGROUND

2024 projects, purchases and tax rates were chosen by Council during the Committee of the Whole meeting on March 13, 2024.

DISCUSSION & COMMENTS

Council discussed the value of moving these projects forward for the community and expressed a need to pull from reserves. Council is being asked to make a resolution for each of the projects to pull from reserves.

ALTERNATIVE OPTIONS

None.

RECOMMENDATIONS

Recommendation #1:

THAT Council provide resolutions for spending from Reserve funds on the following Capital requests:

- Water Reserve
 - i. SCADA system upgrade – water plant \$150,000.00
 - ii. Curbstop Maintenance (20) - \$28,000.00
- Northern Capital & Planning Grant Reserve
 - i. Commercial lawnmower - \$22,500.00
 - ii. Kenworth Dump Truck Box - \$37,300.00
 - iii. Arena Doors (East) Replacement - \$25,000.00
- Airport Reserve
 - i. Gravel – Airport Runway – north side - \$33,000.00
- CERF Reserve
 - i. Heat pump installation – Village Office - \$19,245.00
 - ii. Wharf – pressure wash and seal - \$37,000.00



REPORT TO COUNCIL

Recommendation #2:

THAT Council direct staff to prepare the Five-Year Financial Plan and Tax Rate Bylaws.

Prepared and Submitted by:	Laura McMaster, Director of Finance
CAO Approval by:	Ethan Fredeen, Chief Administrative Officer